



COYCHURCH LOWER COMMUNITY COUNCIL

Chair: Councillor E. Caparros Clerk: Ms M. Thomas

MINUTES OF THE COUNCIL MEETING HELD ON 13th JANUARY 2025

Held at 7.00pm in the Williams Memorial Hall, Main Road, Coychurch

2817. The meeting was opened at 7.05pm by the Chair

2818. PRESENT: Councillor E. Caparros (Chair), Councillor M. Randall, Councillor J. Brace, Councillor K. Sutton, Councillor R. Snoddy, Councillor J. Dickinson and the clerk, Ms Thomas.

There were no members of the public present

2819. APOLOGIES - None

2820. TO RECEIVE DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA – None

2821. MINUTES OF THE MEETING ON 9th DECEMBER 2025

The minutes for the meeting had been emailed previously to all members. It was proposed, seconded and resolved that the minutes are a true and accurate record of the meeting. The minutes were signed by the Chair.

2822. CLERK'S REPORT

- The Coychurch Community Carol Service on Thursday 18th December at St Crallo's church was a great success. 30+ children from the school attended and the church was full. The collection was split between the church and the school by the church treasurer. Coychurch Primary School £133, and St Crallo's Church £100.33.
- The precept request was submitted to BCBC and receipt acknowledged by them.
- The Clerk received revised quotations for the outdoor gym kit for the community field. The quotations emailed separately.
- The Clerk received an email from the Corporate Landlord with 2 options regarding the area at the front of the play park in relation to the Community Asset Transfer. These were forwarded to councillors for consideration.
- The defibrillator in Waterton Lane suffered battery failure just before Christmas. The battery has been replaced but there was a question over whether the cabinet heater is working properly. The electrician will attend early morning when the heater should be active as the temperature will be less than 8 degrees. If a new heater element is required it will cost approximately £70 plus delivery and the fitting charge. In total approximately £150.
- The Clerk has received 2 briefing notes from One Voice Wales – Copyright and Webinar Participation – the latter may be of some use as a checklist before signing on to a webinar and will be emailed to members.

2823. PLANNING APPLICATIONS

The planning application for 1 Preswylfa Court has been rejected on the grounds that the extension to the front would “unbalance” the frontage of the block and would not be consistent with the rest of the “street”.



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Applications emailed previously to members:

Planning Application No: P/25/773/FUL

Location: 5 Grange Crescent, Coychurch, Bridgend, CF35 5HP

Proposal: Removal of conservatory and construction of new single storey rear extension; front elevation remodelling including the conversion of integral double garage to store and WC/cloakroom; minor internal & external alterations including new side facing window in existing dwelling.

Council Decision – No objections

Planning Application No: P/25/629/FUL

Applicant: Clear Span Buildings Limited

Location: D18 Coity Crescent Bridgend Industrial Estate CF31 3UL

Proposal: Demolition of existing building and construction of 3no. B1, B2, B8 industrial units with parking, cycle and refuse storage facilities

Council Decision – No objections

2824. TO AGREE A MEETING WITH BRIDGEND CBC ABOUT THE COMMUNITY FIELD ASSET TRANSFER

This meeting will discuss the way forward for the Community Asset Transfer and was scheduled for 9.30am on Friday 30th January 2026.

2825. TO REVIEW AND AGREE MAINTENANCE OF THE PLAY PARK ZIP WIRE

The council was advised of the results of the zip wire inspection and reviewed the quotation for the needed repairs. Changes to the order were agreed and the clerk instructed to arrange for the works to be undertaken.

2826. TO DISCUSS AND AGREE THE OPTIONS FOR THE AREA IN FRONT OF THE MAIN ROAD ENTRANCE TO THE PLAY PARK AS PART OF THE ASSET TRANSFER

Bridgend CBC have provided two options for the slab paving in front of the Main Road entrance to the Play Park. It was decided that the Community Council would be responsible for the ramp and gate and that Bridgend CBC would be responsible for the paved area while providing a public Right of Way across the paving to the gate. The clerk was instructed to confirm this option with the Community Asset Transfer Officer at Bridgend CBC.

2827. TO AGREE A DONATION TO THE PENCOED SILVER BAND

The Council resolved to donate £100 to the Pencoed Silver Band, in appreciation of their contribution to the annual civil carol service. The clerk was instructed to arrange the payment.

FINANCE

2828. TO REVIEW AND AGREE THE SCHEDULE OF RECEIPTS AND PAYMENTS

The Schedule of Receipts and Payments for December 2025 was presented, agreed by council and signed by the Chairman.



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Totals were as follows:

Payments £2779.26 (which includes payment for the solar-powered Christmas trees for Waterton Close.)

Receipts £38.11 (bank interest)

2829. TO REVIEW AND AGREE THE 3rd QUARTER BANK RECONCILIATION

The all bank accounts reconciliation, April to December 31st 2025 was presented with the appropriate bank statements. The was reviewed by council, agreed as accurate and signed by the Chairman.

2830. TO RECEIVE MATTERS BROUGHT FORWARD BY THE PUBLIC

No members of the public were present.

2831. TO RECEIVE MATTERS BROUGHT FORWARD BY MEMBERS OF THE COUNCIL

None

2832. DATE OF THE NEXT MEETING - 10th February 2026 at 7pm in the meeting room at the Williams Memorial Hall, Coychurch.

2833. Meeting closed at 8.05pm.

Signed by the Chair: _____ On: _____ Minute No: _____