



## COYCHURCH LOWER COMMUNITY COUNCIL

Chair: Councillor E. Caparros

Clerk: Ms M. Thomas

### MINUTES OF THE COUNCIL MEETING HELD ON 8<sup>th</sup> JULY 2025

Held at 7.00pm in the Williams Memorial Hall, Main Road, Coychurch

2735. The meeting was opened by the Vice Chair at 7.05pm

2736. PRESENT: Councillor Randall (vice-chairman), Councillor K. Sutton, Councillor Dickinson, Councillor Snoddy and the clerk, Ms Thomas. Councillor Caparros attended remotely. There were no members of the public present.

2737. APOLOGIES were received from Councillor J. Brace

2738. TO RECEIVE DECLARATIONS OF INTEREST – Councillor Caparros reminded council members that he is also a Bridgend County Borough Councillor and a Brackla Community Councillor. Both of which have interest in the community asset transfer of the community field and any changes to council boundaries.

2739. MINUTES OF THE MEETING ON 10<sup>th</sup> JUNE 2025

The minutes for the meeting were presented to the members and were agreed by the council and signed by the Vice Chair.

2740. CLERK'S REPORT

- Responses to planning applications emailed to the Planning Department at Bridgend County Borough Councillor
- Annual Governance and Return documentation emailed to the external auditor.
- The Notice of Electors' Rights has been published on the website and displayed on the noticeboard.
- The response from the Corporate Landlord to queries about the lease for the Community Field has been circulated to council members for discussion under agenda item 8.
- Arrangements have been made for the contractor to undertake repairs in the play park and to undertake their quarterly warranty inspection following the works.

2741. PLANNING APPLICATIONS

Planning Application No: P/25/228/FUL

Applicant: 1 Preswylfa Court, Main Road, Coychurch, CF35 5ES

Proposal: Front extension to enlarge the lounge

Council Decision: No objections

Planning Application No: P/25/385/RLX

Applicant: Nathaniel Car Sales Limited

Location: Land at Parc Crescent & Brocastle Avenue, Waterton Bridgend CF31 3XU

Proposal: VARY conditions 1 (approved plans), 4 (drainage), 5 (landscaping), 16 (access), 19 (cycle parking), 20 (access gate/barrier provision), 21 (access gate/barrier



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management), 22 (HGV access), 23 (Traffic & deliver Plan), 24 (Construction Method Statement) & 27 (written site clearance method statement) to permit the erection of a building for vehicle preparation, maintenance and MOT testing (Class B2/B8) and associated offices, external storage yard, loading.

Council Decision: No Objections

### 2742. TO AGREE THE OUTDOOR FITNESS EQUIPMENT FOR THE COMMUNITY FIELD

Having circulated the 3 quotations previously the Council discussed the provision of outdoor fitness equipment and the preference was for Option B from GTOGC with path markers and timing equipment from Proludic. Subject to the outcome of the County Councils review of council boundaries these options will be actioned by the clerk.

### 2743. COYCHURCH COMMUNITY FIELD MAINTENANCE

- There had been some concern expressed about overgrowth along the mulched footpaths in the wildlife planting and the edge of the grass along the inside of the circular path. The clerk advised that the mulched paths have been walked and there is no impediment to using them. The longer growth around the edge of grassed area had been strimmed when the grass was last mowed by BCBC.
- The longer grass under/around the benches has been cut.
- The clerk was instructed to make the maintenance contractor aware that a number of the plug plants planted in the autumn have not “taken” and discuss mowing a “breaker” around the edges next to neighbouring properties to mitigate against wildflowers seeding in residents gardens.

### 2744. COMMUNITY ASSET TRANSFER LEASE FOR THE COMMUNITY FIELD

The clerk had previously circulated the draft Heads of Terms for the 35-year lease and emailed the Corporate Landlord office with questions raised. The council discussed the responses and instructed the clerk to invite someone from the Corporate Landlord office to attend a meeting with the councillors to discuss the contract.

### 2745. PLAY PARK ANNUAL RoSPA INSPECTION

- The inspection was undertaken in June and the report was circulated to the council for information. There are no major actions though there are some areas that will be monitored going forward. The annual inspection of the Zip Wire is separate to this report and the clerk was instructed to arrange this with the supplier.
- The clerk will also take up the issue of cross-hatching on the tops of the trim trails with the contractor.
- The council discussed the quotations to repair or replace the previously identified damaged panels in the MUGA fence. It was decided that GH Welding Services would be instructed to install new panels, galvanised and powder coated.
- The quotation from GH Welding Services was accepted for the repair and refitting of the vehicle gate.

### 2746. ONE VOICE WALES AGM

Councillor Brace will not be available to attend the Annual General Meeting. It was agreed to nominate Councillor Sutton and Councillor Dickinson to stand attend the meeting.



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### 2747. SOCIAL MEDIA POLICY

Following a short discussion the policy was agreed and signed by the vice-chair.

### FINANCE

### 2748. TO REVIEW AND AGREE THE SCHEDULE OF RECEIPTS AND PAYMENTS FOR JUNE 2025

The Schedule of Receipts and Payments for June 2025 was presented. Totals were as follows:

Payments      £1,793.57 (includes: interim payment for play park repairs)

Receipts        £53.04 (bank interest)

### 2749. TO RECEIVE MATTERS BROUGHT FORWARD BY MEMBERS OF THE COUNCIL

None

### 2750. DATE OF THE NEXT MEETING

The next meeting is scheduled for 9<sup>th</sup> September 2025 at 7pm in the Williams Memorial Hall.

### 2751. Meeting closed at 8.05pm

Signed by the Chair: \_\_\_\_\_

On: \_\_\_\_\_

Minute No: \_\_\_\_\_