



COYCHURCH LOWER COMMUNITY COUNCIL

Chair: Councillor E. Caparros

Clerk: Ms M. Thomas

MINUTES OF THE COUNCIL MEETING HELD ON 17th September 2024
Held at 7.00pm in the Williams Memorial Hall, Main Road, Coychurch

2554. The meeting was opened by the Chair at 7.00pm.

2555. PRESENT: Councillor Caparros (chairman), Councillors Sutton and Brace and the clerk, Ms Thomas.

There were 2 members of the public present.

2556. APOLOGIES accepted from Councillor Randall as he is out of the country.

2557. TO RECEIVE DECLARATIONS OF INTEREST – None

2558. MATTERS BROUGHT FORWARD BY MEMBERS OF THE PUBLIC

Members of the public raised the following:

- The future maintenance of the redesigned Coychurch playing field, once Bridgend County Borough Council hands over the field to the community council and the grass cutting regime. Council assured the resident that the central grassed area would be cut as it has in the past. There will be twice yearly cutting of the wildlife areas to enable the wildflowers to establish seeds.
- The use of the field to coach and play football. Council assured the resident that there would be enough space to carry on coaching activities and a pitch for junior football. Both residents offered their assistance with future development of the area.

2559. TO REVIEW AND AGREE MINUTES OF THE COUNCIL MEETING ON 9th JULY 2024

The minutes, having been circulated previously were agreed, as a true and accurate record of the Council Meeting on 9th July 2024 were duly signed by the Chairman.

2560. CLERK'S REPORT

- Holiday taken - 6 days holiday and 1 bank holiday in August.
- Right of Ways reports for 2023 and 2024 have been resent to Bridgend County Borough Council's Rights of Way team and they have been notified about the kissing gate at Shelf Farm. Response received as per Agenda Item 7.
- Dog waste bins – email sent to "Cleaner Streets" at Bridgend County Borough Council regarding a new bin for Brocastle Avenue and the process for obtaining one. Response received to say that Bridgend County Borough Council will not be fitting any new dog waste bins this year.
- Waste Bins – Emailed evidence to Bridgend County Borough Council of the 6 Glasdon dog/litter bins purchased for the village by the previous community council that they could not locate in their records. Requested that the bin which was removed from Glenwood Close be sited near the play park entrance in Glenwood Close and suggested that the 6th bin could be used on Brocastle Avenue. Awaiting a response.
- Notified and had conversations with Natural Resources Wales regarding the overgrowth in the stream along Main Road. They could not do any works while the ducks were present but they have gone now. The stream banks have been strimmed but the central channel remains the same.



COYCHURCH LOWER COMMUNITY COUNCIL

Chair: Councillor E. Caparros

Clerk: Ms M. Thomas

- Investigation of the WAG2.2 compliance monitoring to be undertaken by the government on all “.gov” websites from October 2024. The clerk has emailed the web-hosting company regarding their compliance. Awaiting a response.
- Play Park inspection completed in July, report received, invoice paid, and action list created for Agenda Item 8.
- Local Places for Nature project – meeting arranged with the project coordinator, landscape designer and the contractor for 20th September 2024 on-site.
- General accounting and payments as per the schedules in the Agenda item 12.
- A letter of Formal Complaint was received on 17th September 2024. As per the Community Council’s complaints procedure the Clerk will undertake an initial investigation and reply to the resident in 10 working days.
- General emails and enquiries.

2561. PLANNING APPLICATIONS

Previously emailed, amended application:

Planning Application No.: P/24/479/FUL

Location: 13 Glenwood Close Coychurch Bridgend CF35 5ET

Proposal: Side dormer extension

COUNCIL DECISION: No objections

2562. RIGHTS OF WAY / FOOTPATHS

Council received the response from Bridgend County Borough Council’s Rights of Way team indicating that they will inspect the kissing gate at Shelf Farm / Golf Course boundary on Footpath CYL13 and contact the landowner regarding a replacement if necessary. They hope to complete this in the current financial year utilising some grant funding that they have secured.

2563. TO CONSIDER THE PLAY PARK’S ANNUAL INSPECTION REPORT

Following the detailed annual inspection by a member of RoSPA the council reviewed the list of recommended actions. There was some discussion about the powder coated fittings as the coatings are failing. As a number of these fittings were replaced with stainless steel ones last year Council instructed the clerk to obtain a quote from the supplier to change the remaining powder coated fittings for stainless steel ones. Council also instructed the clerk to contact the supplier about the annual inspection of the zip wire mechanism in line with the manufacturers guidelines.

2564. TO RECEIVE THE LOCAL PLACES FOR NATURE PROJECT UPDATE

Council was advised an information sheet produced by the Local Places for Nature team had been distributed to all houses in the Coychurch Lower area to clarify the aims of the project, what it entails and when it will start (16 September 2024).

2565. VE-DAY 80th ANNIVERSARY, 8th MAY 2025

There was a discussion about whether the community council will take part in the national celebrations next year. The day is a Thursday and early in the year so it was thought that an outdoor village event might not be so well attended. It was decided to canvas opinion on the local Facebook hub.



COYCHURCH LOWER COMMUNITY COUNCIL

Chair: Councillor E. Caparros

Clerk: Ms M. Thomas

2566. SOLAR CHRISTMAS TREES

It was agreed to put up the solar trees in Waterton Close and to look at the lampposts in the new estate off Brocastle Avenue to see if they will take the weight. If they will, it was agreed to put 2 trees at the entrance to the estate.

FINANCE

2567. TO REVIEW AND AGREE THE SCHEDULE OF RECEIPTS AND PAYMENTS FOR JULY and AUGUST 2024

i) The Schedule of Receipts and Payments for July was presented, and agreed by the community council, with totals as follows:

Payments £2,703.42

Receipts £71.41 (bank interest)

ii) The Schedule of Receipts and Payments for August was presented, and agreed by the community council, with totals as follows:

Payments £5,652.29

Receipts £9,395.04 (VAT refund and Bank interest)

2568. TO CONSIDER APPLICATIONS FOR SMALL GRANTS

No applications received.

2569. TO RECEIVE MATTERS BROUGHT FORWARD BY MEMBERS OF THE COUNCIL

2570. DATE OF THE NEXT MEETING

The next meeting is scheduled for 8th October 2024 at 7pm in the Williams Memorial Hall.

2571. Meeting closed at 8.20pm

Signed by the Chair: _____

On: _____

Minute No: _____