



COYCHURCH LOWER COMMUNITY COUNCIL

Chair: Councillor E. Caparros

Clerk: Ms M. Thomas

MINUTES OF THE COUNCIL MEETING HELD ON 9th July 2024

Held at 7.00pm in the Williams Memorial Hall, Main Road, Coychurch

2537. The meeting was opened by the Chair at 7.00pm.
2538. **PRESENT:** Councillor Caparros (chairman), Councillors Sutton and Brace and the clerk, Ms Thomas.
There were no members of the public present.
2539. **APOLOGIES** accepted from Councillor Randall as he is out of the country.
2540. **TO RECEIVE DECLARATIONS OF INTEREST** – None
2541. **TO REVIEW AND AGREE MINUTES OF THE COUNCIL MEETING ON 5th JUNE 2024**
The minutes, having been circulated previously were agreed, as a true and accurate record of the Council Meeting on 5th June 2024 were duly signed by the Chairman.
2542. **CLERK'S REPORT**
- 8 days holiday entitlement taken
 - Internal audit paperwork completed and submitted to the internal auditor
 - External Audit paperwork completed and submitted to Welsh Audit
 - Accounting system set up for financial year 2024-25 and first quarter details input
 - Prepared 1st Quarter bank reconciliation for all accounts
 - Published the results of the 3rd consultation about the future of the playing field on the community council's website
 - Play Park - final phase of the refurbishment now completed and inspected
 - Responded to emails and enquiries
2543. **PLANNING APPLICATIONS**
- i) Previously emailed, amended application:
Planning Application Number: T/24/15/TPO
Applicant: Countrywide Grounds Maintenance
Location: Brocastle Manor Care Home, Brocastle Estate, Bridgend, CF35 5AU
Proposal: Fell 1 x Norway Spruce, 2 x Larch, 1 x Poplar (stems), 1 x Lawson Cyprus, 4 x Ash, 1 x Spruce, 2 x Elm, vehicle damaged mixed trees within G2, dead/infected and windblown trees within G4. Works to other trees / hedge include pollarding, reduction works, removal of suckers, raise foliage tips, crown reductions, pruning, removal of dieback, rebalancing work, limb removal, removal of dead hanging sections, clearance of low foliage, flailing & topping hedge, removal of deadwood & damaged branches, creation of habitat piles (New Tree Report & description of works received 28 06 24)
COUNCIL DECISION: No objections



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ii) Pre-Planning Application Consultation

Previous emailed:

Proposed base station upgrade at Highways land, Waterton Road, nr junction with Waterton Lane, Bridgend, CF31 3UZ (cell site ref: 13135503)

COUNCIL DECISION: No objections

2544. RIGHTS OF WAY / FOOTPATHS

i) The clerk advised that the ROW Department at Bridgend County Borough Council have been emailed regarding the rusty gate at Shelf Farm. The gate will be inspected by a member of the team.

ii) Council instructed the Clerk to raise the issue of the fenced footpath on the Bryn Nant right of way which is almost impassable due to the hedge overgrowth.

iii) An email had been received from a resident asking for progress on updating the Definitive Map with the public footpaths / right of ways. The Clerk was asked to make enquiries as to progress on this.

2545. TO RECEIVE THE LOCAL PLACES FOR NA

2546. TURE PROJECT UPDATE

The LPfN Officer has advised that they are in the procurement stage and are seeking a contractor to implement the scheme. They are hoping to appoint a contractor in August and for works to begin in September. Ground works and planting to be completed by the end of March 2025.

2547. TO CONSIDER REQUESTS FOR FURTHER DOG BINS

i) Council instructed the Clerk to request a replacement for the dog waste bin removed from Glenwood Close in 2022-23, to be positioned near to the Glenwood Close entrance to the play park to remove the temptation for dog owners to take their dogs into the play park and use the bins in the play park for dog waste.

ii) Council instructed the Clerk to forward a resident's request for a dog/litter bin to be sited on Brocastle Avenue to Bridgend County Borough Council.

FINANCE

2548. TO REVIEW AND AGREE THE SCHEDULE OF RECEIPTS AND PAYMENTS FOR APRIL TO JUNE 2024

i) The Schedule of Receipts and Payments for April was presented, and accepted by the community council, with totals as follows:

Payments £5,017.82

Receipts £47,630.60 (Precept and bank interest)



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ii) The Schedule of Receipts and Payments for May was presented, and accepted by the community council, with totals as follows:

Payments £3,572.62

Receipts £54.12 (bank interest)

iii) The Schedule of Receipts and Payments for June was presented, and accepted by the community council, with totals as follows:

Payments £2,904.47

Receipts £81.87 (bank interest)

2549. TO APPROVE THE BANK RECONCILIATION FOR 1st QUARTER 2024-25
The Clerk provided the bank reconciliation for all accounts to June 30 2024 with the relevant bank statements for council scrutiny. The reconciliation was agreed by council and signed by the Chairman.
2550. TO CONSIDER APPLICATIONS FOR SMALL GRANTS
No applications received.
2551. TO RECEIVE MATTERS BROUGHT FORWARD BY MEMBERS OF THE COUNCIL
Councillor Brace advised that there was a contractor working in the area trimming the trees around the electricity overhead cables and that Virgin Media are working in the village installing new control/junction boxes. Western Power are also in the area painting the electricity pylons.
2552. TO RECEIVE MATTERS BROUGHT FORWARD BY MEMBERS OF THE PUBLIC
Council reviewed the content of a resident's email requesting information about the council's policy on the maintenance of public footpaths and planted beds and resolved that the clerk's response to the email and its follow-up emails was adequate. The Chairman will discuss the resident's concerns with them.
2553. DATE OF THE NEXT MEETING
The next meeting is scheduled for 10th September 2024 at 7pm in the Williams Memorial Hall.
2554. Meeting closed at 8pm

Signed by the Chair: _____

On: _____

Minute No: _____