



COYCHURCH LOWER COMMUNITY COUNCIL

Chair: Councillor E. Caparros

Clerk: Ms M. Thomas

MINUTES OF THE COUNCIL MEETING HELD ON 4th June 2024

Held at 7.00pm in the Williams Memorial Hall, Main Road, Coychurch

2526. The meeting was opened by the Chair at 7.00pm.

2527. PRESENT: Councillor Caparros (chairman), Councillors Sutton, and Brace and the clerk, Ms Thomas.

There were no members of the public present.

2528. APOLOGIES accepted from Councillor Randall as he is out of the country.

2529. TO RECEIVE DECLARATIONS OF INTEREST – None

2530. TO REVIEW AND AGREE MINUTES OF THE PREVIOUS MEETING

The minutes, having been circulated previously were agreed, as a true and accurate record of the Council Meeting on 14th February 2024 were duly signed by the Chairman.

2531. TO CONSIDER PLANNING APPLICATIONS

Planning Application No.: P/24/252/FUL

Applicant: Mr I Raine

Location: 14 Meadow Close Coychurch CF35 5HH

Proposal: Retention of single storey timber garden room

Result: No Objections

FINANCE

2532. TO REVIEW AND AGREE THE SCHEDULE OF RECEIPTS AND PAYMENTS FOR MAY 2024

The Schedule was presented, and accepted by the community council, for May 2024 with totals as follows:

Payments £3,572.62

Receipts £54.12 (bank interest)

2533. TO RECEIVE THE INTERNAL AUDITOR'S REPORT

The Clerk presented the auditor's report which forms part of the Annual Governance and Return. There were no actions identified by the internal auditor that require attention. The Council approved the report unanimously.



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2534. TO REVIEW AND APPROVE THE ANNUAL GOVERNANCE AND RETURN
The contents of the AGAR were reviewed by the council. The AGAR was approved unanimously by the council and the Clerk was instructed to forward it with the relevant supporting information to the External Auditor.

2535. DATE OF THE NEXT MEETING

The next meeting is scheduled for 9th July 2024 at 7pm in the Memorial Hall.

2536. Meeting closed at 7.30pm

Signed by the Chair: _____

On: _____

Minute No: _____