



COYCHURCH LOWER COMMUNITY COUNCIL

Chair: Councillor E. Caparros

Clerk: Ms M. Thomas

MINUTES OF THE COUNCIL MEETING HELD ON 13th JUNE 2023

Held at 7.30pm in the Williams Memorial Hall, Main Road, Coychurch

2379. The meeting was opened by the Chair at 7.00pm

2380. PRESENT: Cllr Caparros (chairman), Cllr Brace, Cllr Rowland, Cllr Fudge and the clerk, Ms Thomas

There were no members of the public present

2381. APOLOGIES were received and accepted from Cllr Griffiths (working) and Cllr Sutton (illness)

2382. DECLARATIONS OF INTEREST – None

2383. MINUTES OF THE ANNUAL AND ORDINARY MEETINGS ON 16th MAY 2023

- a) The minutes, having been circulated previously were agreed by council as a true and accurate record of the Annual Meeting on 16th May and were duly signed by the Chairman.
- b) The minutes, having been circulated previously were agreed by council as a true and accurate record of the Ordinary Meeting on 16th May and were duly signed by the Chairman.

2384. CLERKS REPORT

- a) The Community Asset Transfer Business Case document has been completed.
- b) The Play Park contractor will attend to complete remedial works on 3rd July 2023.
- c) Planning Application response submitted to Bridgend County Borough Council's Planning Department as per the meeting on 16th May.
- d) Quotations have been obtained for play park signs – "No Dogs, except assistance dogs, allowed in the playpark" Do Not Climb on the Fence" and "Pardon the Weeds we are Feeding the Bees". *The clerk was instructed to check the prices with a particular local supplier prior to purchasing.*
- e) Correspondence from a resident regarding the gate from the play park to the Main Road.
- f) Some investigation has been undertaken about internet banks as an alternative to using a high street bank.



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2385. TO REVIEW AND ADOPT THE REVISED NALC STANDING ORDERS

The document previously circulated from the Society of Local Council Clerks (SLCC) contained some errors in its cross-referencing. A new version has been received. Council agreed to the amended Standing Orders in principle but instructed the clerk to tailor the document for a community council and bring it for final approval at the July council meeting.

2386. TO REVIEW CURRENT PLANNING APPLICATIONS

Planning Application No.: P/23/332/RLX Applicant: Robert Hitchins Ltd
Location: Plot 2600 Central Park off Western Avenue Bridgend Industrial Estate CF31 3RT Proposal: Vary standard condition attached to P/19/891/RES (new industrial unit) to extend period of time to commence the development

Response – No objections

Planning Application No.: P/23/331/FUL Applicant: Mr M Westcott
Location: River View Waterton Lane Waterton CF31 3YW Proposal: Proposed 3no. velux roof lights (1140w x 1180h) inserted in the west elevation in the existing first floor office

Response – No objections

Planning Application No.: P/22/632/FUL Applicant: Ms C Hegarty
Location: 2 Old Church Gardens Main Road Coychurch CF35 5TB Proposal: Retention of widened driveway, parking area & lowered kerb onto Main Road (C257) [amended plan received]

Response – Objection. Councillors noted that the drainage proposed appears to direct the rainwater runoff onto the pavement and into the road. The proposal still includes the wider dropped kerb which will reduce the parking in the lay by.

2387. RIGHTS OF WAY / PUBLIC FOOTPATHS

All footpaths in the village have been sprayed to keep the weeds down.

2388. PAVILION AND PLAYING FIELD - BUSINESS CASE FOR THE COMMUNITY ASSET TRANSFER

The final document, having been circulated previously, was agreed by the council and the clerk was instructed to forward the document to the C.A.T. Officer for consideration by the C.A.T. Committee at the meeting on 23rd June 2023.



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FINANCE

2389. SCHEDULE OF PAYMENTS FOR MAY 2023

The members were presented with the schedule of Receipts and Payments for April 2023. Payments totalled £2401.27. The Schedule was agreed by the council and signed by the Chairman.

2390. REVIEW THE INVENTORY OF ASSETS

The asset list, having been circulated previously, was agreed by the council and signed by the Chairman.

2391. RECEIVE THE INTERNAL AUDITOR'S REPORT

Council reviewed and accepted the written report from the Internal Auditor.

2392. REVIEW AND AGREE THE ANNUAL GOVERNANCE AND ANNUAL RETURN DOCUMENT

This document had been circulated 2 weeks previously for review by members of the council. Council unanimously agreed the contents of the A.G.A.R and the chairman signed the document. The clerk was instructed to submit the A.G.A.R. with supporting documentation for external audit.

2393. SET THE DATE FOR THE EXERCISE OF PUBLIC RIGHTS

Council set the start and end dates for the Exercise of Public Rights as 3rd July 2023 and 28th July 2023

2394. MATTERS BROUGHT FORWARD BY MEMEBRS – None

2395. MATTERS BROUGHT FORWARD BY THE PUBLIC – None

2396. DATE OF THE NEXT MEETING

The next meeting was set for 18th July 2023 at 7pm in the Williams Memorial Hall.

2397. Meeting closed at 7.52pm

Signed by the Chair:

Date: 18th July 2023

Minute No: _____