



## COYCHURCH LOWER COMMUNITY COUNCIL

Chair: Councillor E. Caparros

Clerk: Ms M. Thomas

### MINUTES OF THE COUNCIL MEETING HELD ON 16<sup>th</sup> MAY 2023

Held at 7.30pm in the Williams Memorial Hall, Main Road, Coychurch

2361. The meeting was opened by the Chair at 7.30pm
2362. PRESENT: Cllr Caparros (chairman), Cllr Brace, Cllr Rowland, Cllr Sutton, Cllr Fudge and the clerk, Ms Thomas  
There were no members of the public present
2363. APOLOGIES were received and accepted from Cllr Griffiths (working)
2364. DECLARATIONS OF INTEREST – None
2365. MINUTES OF THE COUNCIL MEETING ON 4<sup>th</sup> MAY 2023  
The minutes, having been circulated previously, were agreed by council as true and accurate record of the meeting on and 4<sup>th</sup> May and were duly signed by the Chairman.
2366. CLERKS REPORT
- a) Meadow Close potholes – The Chairman has looked at these and referred them to the county council's Highways department. He will keep members informed on progress.
  - b) The house numbers sign has been installed on the garden wall at 23 Glenwood Close, with the property owner's permission.
  - c) A meeting was arranged with the CAT Business Case advisor, attended by 2 councillors and the clerk.
  - d) 2 Planning Application responses completed as per the council's instructions.
  - e) A meeting was arranged with a representative from Cardiff Volunteers and a councillor and the clerk on 12 May 2023.
  - f) Remedial work to be done in the Play Park on 2<sup>nd</sup> June 2023.
  - g) The annual inspection of the Play Park equipment has been ordered for June 2023.
  - h) The village maintenance contractor will quote for the removal of the drums in the Play Park.
  - i) A Management Summary for the CAT Business Case has been composed and the plan of the playing field plan revised for consideration by the members.
  - j) Council has received a letter of thanks from the Coychurch 50-Plus group for the donation in support of their Coronation Lunch on 11<sup>th</sup> May 2023.



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### 2367. TO REVIEW ANY APPLICATIONS FOR CO-OPTION TO THE COUNCIL

An application had been received after the required by date but was reviewed by members. There was no proposer to co-opt the applicant and no vote taken so the applicant was not appointed. The Clerk was instructed to notify the applicant, thanking them for their interest.

### 2368. TO REVIEW CURRENT PLANNING APPLICATIONS

Planning Application No.: A/23/6/ADV

Applicant: Kia UK Ltd

Location: Gravells (Kia) David Street Bridgend Industrial Estate CF31 3SA

Proposal: Non-illuminated / illuminated fascia / logo / directional / pylon signs

The Council had no objections to the application and the Clerk was instructed to notify the Planning Department accordingly.

### 2369. RIGHTS OF WAY / PUBLIC FOOTPATHS

Cllr Brace updated the members regarding the meeting on 12 May 2023 with the representative of a group of volunteers based in Cardiff. The group have done work on public rights of way in the Vale and Cardiff areas. There is a per day charge to cover insurance, equipment and travel but it is an option if local volunteers can not be found to do the maintenance work on the local rights of way. The Clerk was asked to see if a schedule of work which could be done within 5 hours by a group of 10 people is feasible.

### 2370. PLAY PARK

The village maintenance contractor has been asked to quote for removing the drums and making good the ground.

### 2371. PAVILION AND PLAYING FIELD

There was a long discussion about the Capital Asset Transfer Business Case and actions to take. The Business Case advisor will have an amended document ready to circulate to the council w/c 22 May 2023.

The next meeting of the Bridgend County Borough Council's CAT Committee is on 23<sup>rd</sup> June 2023.

Key Points of the discussion:

- Following the meeting with the Business Case advisor it has become obvious that the financial case for upgrading the pavilion is not sustainable.
- It was felt that the best option, is to remove the existing pavilion, thus creating a larger car park and removing the need to dig up a section of the field to provide further parking.



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- Install a modern modular building with wooden cladding to fit in with the local places for nature theme. This building would contain a meeting room, kitchen and toilets, and be sited on the position of the old cricket store to the north east of the current pavilion. This is a much more cost-effective means of providing a building for users of the field.
- The necessary grass cutting equipment and storage has been identified. It is thought that the storage will need planning permission.
- One of the councillors will look at Welsh Government legislation to see how this supports or impacts the case for the Nature and Leisure Park concept.
- Council will consider how to engage volunteers in the playing field maintenance schedule.

### FINANCE

#### 2372. SCHEDULE OF PAYMENTS FOR APRIL 2023

The members were presented with the schedule of Receipts and Payments for April 2023. The precept (£40,750) has been received. The Schedule was agreed and signed by the Chairman.

#### 2373. FINAL SPEND AGAINST BUDGET FOR 2022-23

The report of the spend against budget for 2022-23 and the Reserves for 2023-24, having been circulated previously was accepted by the members and signed by the Chair and the Responsible Financial Officer.

#### 2374. INTERNAL AUDITORS REPORT

The Clerk advised that the internal audit had been completed and they had seen the written report but the auditor was having printing problems so the paper copy would be with the council for the meeting in June 2023. There were no issues raised regarding the accounts.

#### 2375. MATTERS BROUGHT FORWARD BY MEMEBRS – None

#### 2376. MATTERS BROUGHT FORWARD BY THE PUBLIC – None

#### 2377. DATE OF THE NEXT MEETING

The next meeting was set for 13<sup>th</sup> June at 7pm in the Williams Memorial Hall.

#### 2378. Meeting closed at 8.40pm

Signed by the Chair:

On: 13-06-2023

Minute No: 2383b (June 2023)