



COYCHURCH LOWER COMMUNITY COUNCIL

Chair: Councillor E Caparros

Clerk: Ms M. Thomas

MINUTES OF THE MEETING ON 14TH JUNE 2022

At 7pm in the Williams Memorial Hall, Main Road, Coychurch

Meeting Opened at 7pm

Present: Cllr Caparros (Chair), Cllr Brace, Cllr Fudge, Cllr Sutton and the clerk, Ms Thomas

Mr G Smith, the Capital Asset Transfer Officer from BCBC attended for item 2190 only.

Mr R Jones (Coalfields Regeneration) attended remotely for agenda item 2190 only.

Two members of the public were present and left after Item 2190.

2188. APOLOGIES were received and accepted from Cllr Rowlands

2189. DECLARATIONS OF INTEREST. None were received.

2190. COYCHURCH PLAYING FIELD AND PAVILION

The Capital Asset Transfer Officer from BCBC attended to brief the council on the current situation with the capital asset transfer of the Coychurch Pavilion and Playing Field:

There has been a more recent general survey of the Pavilion done by BCBC than the one previously supplied to the community council and this will be emailed to the Clerk. However, he recommended that the community council have their own detailed survey done, which would be reimbursed by BCBC.

Following a review of the pavilion and the costs involved in enabling its use for storage of equipment on a temporary basis, the CAT Officer recommended that the community council purchase container storage for the maintenance equipment. Planning permission would be required.

Finance available from BCBC for green spaces is currently –

Up to £10 for maintenance equipment / storage

Up to £25,000 for pitch improvements



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It was decided that a site visit would be arranged with the CAT Officer as soon as possible so councillors can familiarise themselves with the building and surrounding area.

Mr Jones outlined the current situation with the Business Plan.

A draft plan has been produced and circulated to council members. To complete the plan the council needs to formulate it's vision for the future of the space and the building. Following the site visit an in person meeting will be arranged between the council and Mr Jones to complete the business plan.

Both Mr Smith and Mr Jones left the meeting.

Council agreed unanimously to commission an up to date report on the state of the pavilion by engaging a surveyor to do an accompanied survey as soon as possible.

2191. RATIFICATION OF THE MINUTES OF THE MEETING ON 12nd May 2022.

It was proposed, seconded and agreed that the minutes were a true and fair record of the council meeting on 12nd May 2022.

2192. THE CLERK'S REPORT

- Quotation obtained from RoSPA for inspection of the play park equipment (see item – Play Park)
- Information pack put together comprising the draft business plan for the playing field along with relevant documents for background reading prior to the discussion with the CAT Officer and Business Advisor at the council meeting and emailed to members on 31st May 2022

2193. CO-OPTION OF NEW COUNCILLORS

The members of the public left the meeting.

Councillors discussed the 3 letters of application and voted to invite Mr R Snoddy and Mr N Griffiths to join the Community Council.

2194. PLANNING APLICATIONS

Planning Applications previously emailed:

Planning Application No.: P/22/282/FUL (emailed 13 May 2022)

Applicant: Mr M Simmonds

Location: The Meadows Bryn Road Coychurch CF35 6AE



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Proposal: Detached garage and studio

No Objections raised by email.

Planning Application No.: P/22/317/FUL (emailed 27th May 2022)

Applicant: Miss C Davies

Location: 13 Glenwood Close Coychurch CF35 5ET

Proposal: Two storey side extension and detached studio/summer house

No Objections raised by email.

Current Applications, previously emailed:

Planning Application No.: P/22/341/FUL (emailed 26th May 2022)

Applicant: TDW Distribution Ltd

Location: TDW Distribution Ltd Moor Road Waterton Industrial Estate CF31 3EZ

Proposal: Proposed canopy & workshop extensions

No objections raised at the meeting

Planning Application No.: P/22/375/FUL (emailed 6th June 2022)

Applicant: United Rentals (Baker Corp UK)

Location: Unit B9 New Street Bridgend Industrial Estate Bridgend CF31 3UD

Proposal: Workshop extension

No objections raised at the meeting.

2195. PUBLIC FOOTPATHS and RIGHT OF WAYS

There had been an issue raised with BCBC about 2 trees blocking the “old Treoes road” and their response was that the trees were across the boundary in the Vale of Glamorgan. Cllr Sutton had visited the site and council reviewed the location map. It was agreed that the Cllr Caparros, as county councillor, would raise this again with BCBC as the trees are clearly within our area.

2196. COYCHURCH PLAY PARK

Council reviewed 3 quotations for providing the annual inspection of existing play equipment and the post installation inspection of the new equipment. It was agreed unanimously to ask RoSPA to do the inspections in July 2022.

2197. COMMUNITY EVENTS

BEACON LIGHTING

This was attended by approximately 250 people (adults and children) at the Coed y Mwstwr golf course. Thanks were offered to



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- Ms Jayne James, the Deputy Lord Lieutenant for Mid Glamorgan who represented her majesty the Queen and presented a Thank You certificate to Lucy Archard who lit the beacon.
- The Coed y Mwstwr Golf Club for hosting the event.

STREET PARTIES

The weather was not ideal but several parties were held within the village.

Council members had toured the village and judged the best decorated house fronts. First and Second Place certificates were issued for Best Group effort and Best decorated Individual house. All were well received and thanks were offered to all who took part.

PARTY IN THE PARK

The councillors had attended the last planning meeting for the Party in the Park previously. The stage, PA system, porta-loos, marquees, generators and waste bins are organised. First Aid cover will be provided by qualified residents and school staff.

More marshalls would be welcome to manage the traffic.

Stall holders have been asked to attend from 11am to set up their stalls.

The parade will leave from the Primary School just after 12.00 noon on Saturday 18th June.

The Chair of the Community Council agreed to open the event.

Music will start in the playing field at 12.45pm

FINANCE

2198. SCHEDULE OF PAYMENTS AND RECEIPTS.

The schedule for May 2022 was presented, discussed and agreed by the council.

Total payments £6,779.08 (includes 2 payments for new equipment for the Play Park)

Total receipts £950.04 (includes reimbursement from BCBC related to the Pavilion CAT)

2199. INTERNAL AUDITOR'S REPORT

The Auditor's report on the 2021-2022 accounts was presented to the council.

The report noted that the council has changed the Financial Regulations to ensure adequate control over online banking activity. It was proposed,

seconded and agreed unanimously that the council accept the internal auditor's report.



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2200. ANNUAL RETURN

The council reviewed the annual return. It was proposed, seconded and agreed that it was correct. The Chairman signed the Annual Return and it will be submitted by the Clerk to BCBC for external auditing.

2201. MATTERS BROUGHT FORWARD BY COUNCIL MEMBERS

- Singletons junction on the B4181 was discussed. There is a post on the Facebook Coychurch Hub page asking for details from people who have had accidents or near misses at the junction. The information is being collected to present to BCBC with the case for trialling different options to improve safety at the junction.
- Reference was made to the proposal for a national 20 mile per hour speed limit in residential areas. It is possible to apply to pre-empt this and have the limit put in place before the national change. This item will be put on a future agenda,
- Cllr Brace briefed the new councillors about the on-going issue of boy racers on the A473 at night.

2202. MATTERS BROUGHT FORWARD BY THE PUBLIC

None

2203. DATE OF THE NEXT MEETING

12th July 2022, 7pm, Williams Memorial Hall

2204. MEETING CLOSED AT 8.50pm

Signed by the Chair: _____

On: _____