



## COYCHURCH LOWER COMMUNITY COUNCIL

Chair: Councillor P. Gwilliam

Clerk: Ms M. Thomas

### MINUTES OF THE MEETING ON 12<sup>TH</sup> APRIL 2022

At 7pm in the Williams Memorial Hall, Main Road, Coychurch

Meeting Opened at 7pm

Present: Cllr Gwilliam (Chair), Cllr Evans, Cllr Griffiths, Cllr Snoddy, Cllr Brace

Three members of the public were present.

2177. APOLOGIES were received and accepted from Cllr Hyde, Cllr King

2178. DECLARATIONS OF INTEREST. None were received.

2179. RATIFICATION OF THE MINUTES OF THE MEETING ON 22<sup>nd</sup> March 2022. It was proposed, seconded and agreed that the minutes were a true and fair record of the council meeting on 22<sup>nd</sup> March 2022.

#### 2180. THE CLERK'S REPORT

- Contact from the CAT Officer indicated that the Heads of Terms for the Pavilion and Playing Field CAT are in progress and due soon.
- Risk Assessment completed for Use of a Ride on Mower
- Risk Assessment completed for the Party in the Park
- Application sent to BCBC Parks for use of the playing field on June 18<sup>th</sup>
- Application to St John's Ambulance to attend on June 18<sup>th</sup> 2022 is progressing
- No response from BCBC re ROW issues from the previous meeting

#### 2181. LATEST CRIME STATISTICS.

The South Wales Police website latest statistics are for February 2022

There was a total of 10 incidents on the Bridgend Industrial Estate, no incidents in Coychurch or Waterton.

#### 2182. CURRENT PLANNING APPLICATIONS

Planning Application No.: P/22/183/FUL

Applicant: Sigma3

Location: Sigma3 Unit 1 Kingsway Bridgend Industrial Estate Bridgend CF31 3RY

Proposal: Proposed front extension, trade and customer areas, new fencing and gates

Councillors had received the application by email previously and had no objections to this application.



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### 2177. PUBLIC FOOTPATHS and RIGHT OF WAYS

Cllr Brace advised that the kissing gate leading to the golf course on the Coychurch Circular Walk has now been installed but there is a large branch, damaged in the storms and lying at a precarious angle above the gate. Cllr Brace will send a photograph of the branch to the ROW department at BCBC via Talktous.

Cllr Gwilliam advised that there was a similar branch across the footpath along the Old Treoes Road. Cllr Gwilliam will forward a photograph to the Clerk to send to BCBC.

### 2178. COYCHURCH PLAY PARK

The updated Schedule of work from the installers:

	Start Date	Duration (approximate)
Pre Installation Survey	Week ending 20th May 2022	
Removals/Site Set Up	Wednesday 15th June 2022	2 days
Groundworks/Equipment	Monday 20 <sup>th</sup> June 2022	5 days
Wetpour	Monday 27 <sup>th</sup> June 2022	0.5 days

The Clerk was instructed to contact the supplier and arrange for repainting of the lines in the MUGA court as per their agreement last year.

Following concern about the higher usage of the Play Park and related incidents of the gate to Main Road being left unlatched a quote has been received for either altering the existing gate or supplying and installing a new gate. After discussion the council decided on a new gate designed to cope with the slope under the gate. The Clerk was instructed to write to the Morgan Thomas Charity to ask if they will fund this.

### 2179. COYCHURCH PLAYING FIELD AND PAVILION

Cllr Gwilliam advised that a new manager has taken over at Community Payback. She will supply the contact details to the Clerk in hopes that a service agreement can be settled soon.

### 2180. PLATINUM JUBILEE AND COYCHURCH "PARTY IN THE PARK"



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- Beacon Lighting on 2<sup>nd</sup> June. Beacon is ordered, Arrangements agreed with the Golf Club. An Advertisement will be put on Facebook and the website for people to enter names of children to light the beacon (accompanied by an adult). The name will be drawn on 23<sup>rd</sup> May.
- Party in the Park on 18<sup>th</sup> June.  
Cllr Griffiths will ask a contact about a generator  
Clerk will check with the dance group about the size of stage they need for their demonstration.  
Council insurance provider will cover the event under the existing policy.  
There will be a charge for St John's Ambulance to provide a first aid station on the field.  
Cost for hiring a stage and PA system will be approx. £700  
Cllr Gwilliam will source the portaloos.
- Street Parties on Sunday 4<sup>th</sup> June. Council discussed a "Decorated Front of House" competition and agreed to run the competition.
- Thanks were offered to Nikki Sutton who has been planning and co-ordinating these events for all her and her group's work over the last few months.

### FINANCE

#### 2181. SCHEDULE OF PAYMENTS AND RECEIPTS.

The schedule for March 2022 was presented and agreed by the council.  
Total payments £6,446.79 (includes payment for new equipment for the Play Park)  
Total receipts £568.04 (final payment of Town and Community Council grant from BCBC)

#### 2182. YEAR END ACCOUNTS AND BANK RECONCILIATION

The summary of the year end accounts was accepted by the council.  
The year end Bank Reconciliation was accepted by the council and the reconciliation and bank statements were checked and signed by the Chair.

#### 2183. BUDGET 2022-23

Financing the Party in the Park was discussed and it was noted that there would be no community council election cost this year.  
It was proposed, seconded and agreed that the £1500 allocated to the election be reassigned to an "Events" cost centre. The Clerk will make the required change in the accounting system.



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### 2184. MATTERS BROUGHT FORWARD BY COUNCIL MEMBERS

It was stated that the road line marking in Glenwood Close had not been completed. The Clerk advised that this had been done.

### 2185. MATTERS BROUGHT FORWARD BY THE PUBLIC

None

### 2186. DATE OF NEXT MEETING

10<sup>th</sup> May 2022

### 2187. MEETING CLOSED AT 7.45pm

Signed by the Chair: \_\_\_\_\_

On: \_\_\_\_\_