



COYCHURCH LOWER COMMUNITY COUNCIL

COUNCIL MEETING MINUTES

11th January 2022, 7.00pm, Williams Memorial Hall

PRESENT – Cllr Helen Evans (Vice Chair), Cllr Jayne Brace, Cllr Roy Snoddy, Cllr Robert Hyde, and Ms M. Thomas (Clerk).

Cllr Penelope Gwilliam attended remotely.

No members of the public were present.

2124. The meeting was opened at 7.00pm by Cllr Helen Evans

2125. **APOLOGIES** were received from Cllr Griffiths (Covid isolation) Cllr Alison King (family) and were accepted by the council.

2126. **DECLARATIONS OF INTEREST** – Cllr Gwilliam recorded a declaration of interest regarding the Ward Jones storage facility planning application.

2127. **MINUTES OF THE COUNCIL MEETING HELD ON 14th December 2021**

Having been previously circulated, it was proposed, seconded and agreed that “the minutes represent a true and accurate record of the council meeting held on 14th December 2021” and they were signed by the Vice Chair.

2128. **CLERK’S REPORT**

- a. Centregreat were asked to look at the lights on the tree at the western entrance to Coychurch as they were not working. It appears they were removed and the clerk has emailed to see what recommendations Centregreat have for lights in the tree for the future. Council decided that replacement lights could be included in the next 3 year contract.
- b. The Silver Birch trees donated by The Woodlands Trust have been planted in the Primary School grounds as part of the Queen’s Canopy project for her Platinum Jubilee. The Queen’s Mid Glamorgan Lord Lieutenant met with residents, members of the Gardening Society, staff and children who together planted the trees.
- c. The Christmas Grotto in the Hall went well and the Pencoed Silver Band played while people queued to enter the Hall. The agreed donation of £100 has been paid to the Band. The Clerk is awaiting bank details for the Bridgend Rotary Club to pay the agreed donation of £50. The costs of the gifts to the children and the refreshments have been reimbursed to Cllr Evans.



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- d. Letters have been delivered to Meadow Close residents who have grass verges in front of their properties regarding planting Rowan trees and requesting a response by 1st February 2022.
- e. The Clerk has received a list of equipment needed for the maintenance activity in the village which has been forwarded to councillors.
- f. Accounting categories have been emailed to Scribe and awaiting contracts for Council to sign off. Initial contact made and the setting up of the system will begin next week.

2129. CRIME STATISTICS

The crime statistics for November 2021 were reviewed by the council. There had been a total of 19 incidents in the Lower Coychurch ward.

2130. PLANNING APPLICATIONS

Planning Application No.: **P/20/895/RLX**

Applicant: **Mr Ward Jones**

Location: **Ward Jones Bridgend Ltd Horsefair Road Waterton Industrial Estate CF31 3YN**

Proposal: **Variation of condition 2 of P/17/369/RLX to allow for partial site use changes [amended plans/documents received 8-12-21]**

Council Response: **OBJECTION.**

This application and its effect on other outstanding applications was discussed in detail and a draft text was agreed outlining their objections to the application.

Planning Application No.: **P/21/1142/FUL**

Applicant: **Willis Asset Management Ltd**

Location: **Aviation House Brocastle Avenue Waterton Bridgend CF31 3XR**

Proposal: **Warehouse/2 storey office & ancillary accommodation extension with additional parking and loading areas**

Council Response: **NO OBJECTIONS**

Planning Application No.: **P/21/1127/FUL**

Applicant: **Mrs R Winslade-Rees**

Location: **Greystones Bryn Road Coychurch Bridgend CF35 5EY**

Proposal: **Single storey extension to rear; loft conversion with internal alterations**

Council Response: **NO OBJECTIONS**



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2131. FOOTPATHS REPORT

Council reviewed the outstanding items on the Right of Ways – Kissing gate to the golf course not installed, gate post on Ty'n y Caeau Lane still broken, removed Public Footpath signs near Shelf Farm and the new item of the removal of the Public Footpath sign from the entrance to Mannings Construction.

The Clerk was instructed to notify BCBC about the sign post from the entrance to Mannings Construction and to follow up with the outstanding issues.

2132. COYCHURCH PLAY PARK UPDATE

Elite Fencing will redo the lines in the MUGA court, which did not take well, in the spring.

It was decided that investigations would be made as to laying a path around 2 sides of the MUGA court in the spring.

2133. COYCHURCH PLAYING FIELD AND PAVILION

Council is awaiting quotes from the architect.

These will be forwarded to the CAT officer at BCBC for agreement to pay.

Actions agreed:

- The list of equipment from Community Payback will be published on social media for donations from the public before any decisions about purchasing new items.
- Cllr Evans will contact the Brackla Juniors Football Club to start discussions about their requirements and what they do themselves when using the playing field.
- The clerk will contact a resident with experience of pitch maintenance.
- The clerk will meet with a contact from Elite Pipelines to obtain a quote for the pavilion's drain survey.
- The Clerk will contact local equipment hire companies to see what terms may be available for the larger equipment.

2134. TREES IN MEADOW CLOSE

Consultation letters have been delivered to all affected houses on Meadow Close with a return deadline of 1st February 2022. So far one response requesting a tree outside their property and one saying definitely not outside their house.

Cllr Evans has received a request from a resident for a Rowan tree if there are any left over.

It was agreed that the Community Council would take over the on-going maintenance for any trees that are planted in Meadow Close.



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The Clerk will investigate the possibility of the Community Council taking over maintenance of all of the trees on verges within the area of the village bounded by the A473, B4181 and the railway line.

2135. THE QUEEN'S PLATINUM JUBILEE 2-5 JUNE 2022

There was a general discussion about the possibility of holding an event on the Coychurch Playing Field. It was agreed not to arrange something at the same time as the national "Big Lunch" street parties scheduled for afternoon of Sunday 5th June.

Actions Agreed:

- Cllr Evans and the clerk will organise a meeting for the beginning of February between representatives of groups using the Hall, local businesses, the Primary School and the church to discuss options.
- The options will be put to the community using social media, the website and noticeboards in the village so residents can decide what they want to do.

FINANCE

2136. TO REVIEW AND AGREE THE SCHEDULE OF PAYMENTS FOR DECEMBER 2021

- The Payments for December 2021 totalling £1,640.70, were reviewed, agreed and signed by the Vice Chair.
- The Receipts for December 2021 totalling £20,079.50 (VAT refund and BCBC match funded grant for the play park), were reviewed, agreed and signed by the Vice Chair.
- The Bank Reconciliation for the 3rd quarter to December 31st 2021 was accepted and signed by the Vice Chair.

2137. TO RECEIVE THE EXTERNAL AUDITOR'S REPORT

The Clerk presented the external auditor's report. There had been no qualifications or concerns expressed by the Auditor.

The auditor noted, however, that the dates on the signatures of the Chair and the internal auditor were in the wrong order. The internal auditor should sign off the internal audit of the accounts before the Chair of the council signs the Annual Return form.

The Council accepted the report and noted the sequence of signatures for the next audit.

2138. MATTERS BROUGHT FORWARD BY MEMBERS OF THE COUNCIL

Cllr Evans brought forward the condition of the new road surface in Glenwood Close, specifically, that the areas of the roundabouts were not done at all, large quantity of grit remains throughout, new tarmac join to Bryn Road is flaked and missing with old



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road marks showing through from below and the join to the kerbs is very intermittent. The Clerk will contact Highways to see what redress can be made.

2139. FURTHER MATTERS BROUGHT FORWARD BY THE PUBLIC

None

2140. Next Meeting

This will be on 8th February 2022 at 7.00pm

2141. Meeting Closed at 7.50pm

Signed by the Chairperson: _____

Date: _____