



COYCHURCH LOWER COMMUNITY COUNCIL

COUNCIL MEETING MINUTES

8th January 2022, 7.00pm, Williams Memorial Hall

PRESENT – Cllr Helen Evans (Vice Chair), Cllr Robert Hyde, Cllr Roy Snoddy, Cllr Norman Griffiths, and Ms M. Thomas (Clerk).
3 members of the public were present.

2142. The meeting was opened at 7.00pm by Cllr Helen Evans

2143. **APOLOGIES** were received from Cllr Gwilliam, Cllr King and Cllr Brace and were accepted by the council.

2144. **DECLARATIONS OF INTEREST** – Cllr Griffiths recorded a declaration of interest regarding the Planning Appeal being discussed at the meeting.

2145. **MINUTES OF THE COUNCIL MEETING HELD ON 11th January 2022**

Having been previously circulated, it was proposed, seconded and agreed that “the minutes represent a true and accurate record of the council meeting held on 11th January 2022” and they were signed by the Vice Chair.

2146. **CLERK’S REPORT**

- Meadow Close trees – see agenda item
- Equipment appeal – see agenda item
- Scribe Accounting Software – Set up of the new software continues well.
- Scribe advised that they don’t have formal contracts as it is a monthly subscription which can be terminated at any time. The paid invoice and the Terms and Conditions are sufficient.
- Memorial Hall Coychurch Trust - Note for information - the Memorial Hall’s new booking system is now “live.” Booking already in the diary are being added and the link to the public diary will be published once this is completed.
- Planning Applications responses from the January 2022 council meeting have been submitted to BCBC via the online portal.
- BCBC footpaths/ROWs department have been contacted about outstanding issues.
- Coychurch Pavilion – the drains survey has been completed. See agenda item.
- Playing Field - information regarding cutting height and recommendation for the make of mower obtained. See agenda item
- Local tool hire companies – no action as yet
- Received 5 responses to the Tree consultation. See agenda item.



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- BCBC Highways Dept contacted expressing the CCs desire to plant replacement tree(s) and managing all trees within the defined village and requesting detail of how to progress this.
- Meeting arranged re the Platinum Jubilee. See agenda item.
- Report sent to BCBC Highways re the condition of the surface on Glenwood Road. No response received but it is understood that some workmen were seen reviewing the surface of the road last week and a machine went around the Close sweeping up the grit accumulated in the gutters and the roundabouts have been finished.

2147. CRIME STATISTICS

The crime statistics for December 2021 were reviewed by the council. There had been a total of 9 incidents in the Lower Coychurch ward.

2148. PLANNING APPLICATIONS

Appeal Reference: 1937

Related Application Number: P/20/933/FUL

Proposal: Retention of the stationing and operation of an A3 mobile hot food retail unit

Site: Ward Jones Horsefair Road Waterton Industrial Estate Bridgend CF31 3YN

Appeal by: Mr Mark Newbold

Planning and Environment Decisions Wales reference: CAS-01413-L0P3D6

The council discussed this at some length and it was agreed to object to the appeal. Council resolved that “the text of the draft response is agreed by Council and the Clerk is instructed to submit said text to the Appeal Committee”

2149. FOOTPATHS REPORT

The Public Footpath sign at the entrance to Mannings Construction on the A473 has been reinstated.

2150. COYCHURCH PLAY PARK UPDATE

Maintenance: The Clerk had submitted a report to BCBC Parks department regarding the damage to the wet-pour surface under the older swings. A member of the repair team visited the site and advised these would be repaired.

Subsequent to this the Clerk was contacted by BCBC’s CAT Officer to see if the community council had further plans for the Playpark as money was available from the Welsh Government Play Sufficiency Fund. The Council submitted a proposal and has been awarded a grant to complete the renovation. This being the case the repairs in the



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play park have been put on hold as the swings and surface are now scheduled for replacement.

Council was also informed that issues with the Land Registry had been resolved and BCBC are now able to progress the 35-year lease (Capital Asset Transfer) of the play park to the community council.

The Chair recorded thanks to the Clerk for her efforts in securing the latest grant award.

2151. COYCHURCH PLAYING FIELD AND PAVILION

Following the appeal to the residents, various pieces of equipment have been donated. The Council recorded thanks for those donations which are being stored in councillor's garages until secure storage can be arranged.

Following discussion on the best way forward it was agreed that:

- Cllr Griffiths would obtain a quote for servicing the Mountfield petrol mower
- Cllr Evans will follow up on an offer of a hedge trimmer on the Facebook page
- Cllr Evans will obtain a quote for a tractor

Brackla Junior Football club have advised that BCBC have been doing all of the grass cutting and painting the lines on the pitch.

The Clerk will investigate lease / purchase options for the larger machinery needed and bring the results to the next meeting.

Grants are available to purchase equipment for maintaining playing fields / sports grounds from Keep Wales Tidy. The Clerk will follow up on these.

2152. TREES IN MEADOW CLOSE

5 responses to the consultation. 3 residents do not wish a tree planted to the front of their houses and 2 do want a tree. As the grass verges are separated by driveways there is no conflict in planting trees where they have been requested.

The Clerk has contacted BCBC about progressing this. The first action is to have a site inspection and will be arranged as soon as possible.

2153. THE QUEEN'S PLATINUM JUBILEE 2-5 JUNE 2022

Mrs N. Sutton will be meeting with local businesses about co-ordinating Jubilee celebrations over the 4-day period. So far, the outline proposed is:

Thursday 2nd June – Lighting of the Platinum Jubilee beacon (location to be agreed) at 8.45pm

Friday 3rd June – afternoon Jubilee tea and cake at the Memorial Hall

Saturday 4th June – House front decoration competition

Sunday 5th June – street parties as part of the national "Big Lunch"



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The Community Council will discuss the costs of the Jubilee Beacon and confirm the weekend events at the March meeting.

PARTY IN THE PARK

Following the January council meeting an initial meeting of interested groups was held in the Memorial Hall to discuss a village event to be held on the playing field. It quickly became evident that a number of the key groups would not be available during the Jubilee weekend and the consensus was that the day in the playing field should be separated from the Jubilee celebrations so that more of the community could be involved in its organisation and events could be arranged for all ages.

The suggested new date is June 18th. This will be Coychurch's "Party in the Park" and we hope to make this an annual occasion.

Mrs N. Sutton has accepted the role of co-ordinator as she has considerable experience of arranging community events.

Councillor Snoddy expressed disappointment that the change of date had not been communicated to councillors before the general public were notified. Councillor Evans apologised for this oversight on behalf of the organising committee.

The Community Council will discuss costs of generators, marquees, public address system, etc. at the March meeting.

FINANCE

2154. TO REVIEW AND AGREE THE SCHEDULE OF PAYMENTS FOR DECEMBER 2021

- The Payments for January 2022 totalling £1,427.25, were reviewed, agreed and signed by the Vice Chair.

2155. MATTERS BROUGHT FORWARD BY MEMBERS OF THE COUNCIL

Glenwood Close – it was noted that the roundabouts have now been surfaced but the join between Bryn Road and Glenwod Close is flaked/peeling and there are no line markings. The Clerk will follow up with BCBC Highways.

Cllr Hyde brought up the issue of cat and dog mess. His observations had been of young children and teenagers walking dogs while on their phones and not paying attention to their dog so not picking up after it. It was agreed that there was nothing that could be done about cat fouling.

There is a dog bin missing from Glenwood Close. The Clerk will contact BCBC to see if they have removed it. The bin is needed in this road so needs to be reinstated.



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2156. MATTERS BROUGHT FORWARD BY THE PUBLIC

By email a resident raised the issue of the Public Footpaths /ROW gates on CYL 7 and CYL 13. Council agreed that if a response could be obtained from BCBC indicating what action the community council can legally take then these would be progressed.

By email a resident raised the issue of distressing odours from the coffee roasting process on the industrial estate. The Clerk will make enquiries as to what action can be taken.

2157. Next Meeting - This will be on 8th March 2022 at 7.00pm

2158. Meeting Closed at 8.45pm

Signed by the Chairperson: _____

Date: _____